

Nano-Argovia Projects – Questions and Checklists

Please answer the following questions before you submit your application and check off the individual items in the applicable checklist. These checklists provide you with an overview of the individual documents and document formats required for submission. By using these checklists, you can ensure that your project application complies with the requirements and will be accepted for evaluation.

Questions

Have I read and understood the rules for carrying out applied research projects in the Nano-Argovia program?

Are my academic project partners included in the list of approved academic institutions in Northwestern Switzerland?

Is at least one industry partner from Northwestern Switzerland involved in the project?

Have I confirmed that the industry partner is prepared to sign the agreement (this refers exclusively to the sample agreements provided)?

Did I adhere to the template when writing my project application and use 10-point Arial font in the document?

Did I remain within the maximum number of pages (10) for the project application?

Did I adhere to the requirements when creating the budget?

Did I complete the entire budget form and format it so that each Excel worksheet fits on a single page?

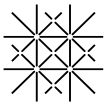
Did each of my industry partners provide a substantive letter of intent specifying the reasons why the project is key to their innovation strategy and the exact extent of their involvement in the project?

Checklist for a new project

- Project application (max. 10 pages)
- Budget (1 page per project partner)
- Letter of intent for each industry partner

Checklist for project prolongation

- Description of the results of the first project year and project application for the second year (max. 10 pages)
- Accessory agreement
- Budget (1 page per project partner)
- Letter of intent for each industry partner explaining the benefits of the project for the company to date, why the project should be continued and how the industry partner plans to be involved in the phase of the project following prolongation.



Overview of key deadlines

Deadline for submission of project application	30 September 2024
Submission of agreement or prolongation agreement signed by all partners (Argovia_Project_Agreement or Argovia_Prolongation_Agreement).	10 January 2025
Start date for the approved project	1 January 2025
Submission of accessory agreement signed by all partners	30 June 2025
Submission of project application for the second year (including progress report on the first year, budget and letter of intent)	30 September 2025
Submission of project report for the SNI annual report	6 January 2025
End date for the approved project	31 December 2025

You can find the following related documents on our website:

<https://nanoscience.unibas.ch/en/forschung/applied-research/>

- Nano-Argovia Proposal Rules
- Nano-Argovia Proposal Checklist
- Nano-Argovia Proposal Template
- Nano-Argovia Budget
 - Nano-Argovia Budget – Example
- Nano-Argovia Project Agreement (1 year)
- Nano-Argovia Project Agreement (2 years)
- Nano-Argovia Prolongation Agreement
- Nano-Argovia Accessory Agreement